



GOVERNMENT OF ASSAM
OFFICE OF THE DEPUTY COMMISSIONER ::MAJULI DISTRICT ::MAJULI.
PERSONNEL BRANCH.

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No.MRS.78/2018/20

Dated Majuli the 3rd February, 2020.

Advertisement

In accordance with the approval received from the Director of Land Records and Surveys Etc., Government of Assam vide their letter No.DLR/LR-42/Pt-1/2012/167, dated 20/01/2020, Applications are invited from the intending candidates for filling up of the following posts in the office of the Circle Officer, Ujani Majuli Revenue Circle, Majuli. The Application should be submitted in the Standard Form of Application as published in the Assam Gazettee in Part-IX on or before 25th February, 2020 up to 5 p.m. in the office of the Deputy Commissioner, Majuli, P.O. Garamur, Pin-785104.

Sl No.	Name of the Post	No. of Post	Educational Qualification	Scale Pay
1.	Junior Assistant	No of Post. 01 (one) [unreserved]	A) Graduate or equivalent in any discipline from any recognized University . B) Candidates must have proficiency on basic Computer Applications like MS Office, MS Windows, Linux, DTP (English/ Assamese/ Internet etc. C)Certificate/diploma for 06(Six) Months in Computer Application from institute recognized by Govt.	Rs.14,000/- to 60,500/- Grade pay Rs.6,200/- P.M. PB-II.
2.	Copyist.	No of Post. 01 (one) [unreserved]	A) Graduate or equivalent any Discipline from any recognized University	Rs.14,000/- to 60,500/- Grade pay Rs.5600/- P.M.PB-II.
3.	Driver.	No of Post. 01 (one) [unreserved]	A)H.S.L.C. passed or equivalent from any recognized University/ Board/ Council. B) Candidates must have professional driving license.	Rs.14,000/- to 60,500/- Grade pay Rs.5,200/- P.M. PB-II.
4.	Process Server.	No of Post. 01 (one) [unreserved]	H.S.L.C. passed or equivalent from any recognized University/ Board/ Council	Rs.12,000/- to 37,500/- Grade pay Rs.3,900/- PB-I
5.	Peon	No of Post. 01 (one) [unreserved]	VIII standard passed.	Rs.12,000/- to 37,500/- Grade pay Rs.3,900/- PB-I
6.	Chowkidar	No of Post. 01 (one) [unreserved]	VIII standard passed.	Rs.12,000/- to 37,500/- Grade pay Rs.3,900/- PB-I
7.	Chainman	No of Post. 01 (one) [unreserved]	VIII standard passed .	Rs.12,000/- to 37,500/- Grade pay Rs.3,900/- PB-I

Note :-

1. Candidate must be an Indian Citizen as defined in article 5 to 8 of the Constitution of India.
2. The candidate must have registered their names in the employment exchange and **valid registration number** alongwith the date must be mentioned in their application.
3. The applicant must not less than 18 years and more than 44 years of age on 1st January, 2020. The upper age limit is relaxable for the Candidates of SC/ST/OBC/MOBC etc as per the existing rules enumerated by Govt. O.M. No.ABP.06/2016/4; Date:03/03/2016.
4. Candidates already in service should apply through proper channel.
5. **Incomplete application will be rejected** and no applications will be entertained after the scheduled date.

6. The reservation, if any, will be followed as per standing Government norms as amended from time to time.
 7. The selected candidate will submit an undertaking to appointment authority that they will abide by new pension rules of Government issued vide Finance Department letter No.B/W-3/03/Pt-I/1, dtd. 25.1.2005.
 8. No TA & DA is admissible for appearing in the Written and other Test to be called for.
 9. If the number of candidates applying for the post is too large, then the authority may decide to have a qualifying criteria in order to issue admit cards for the written test.
 10. (A) Eligible candidates for the post Junior Assistant will have to appear in a written Test Examination, to be followed by Computer Test of qualified candidates only.
 - i) General English (including General knowledge & Arithmetic) 150 marks.
 - ii) Language skills in Assamese/English..... 50 marks.
 - iii) Knowledge of Computer Theory.....50 marks.
 - iv) Computer Test 50 marks
 - (B) Eligible candidates for the post copyist will have to appear in a written Test Examination, to be followed by Handwriting Test of qualified candidates only.
 - i) General English (including General knowledge & Arithmetic) 100 marks.
 - (C) Eligible candidates for the post of Driver will have to appear in a written Test Examination, to be followed by Driving Test of qualified candidates only.
 - i) General English (including General knowledge & Arithmetic) 50 marks.
 - (D) Eligible candidates for the posts at Sl no.4,5,6 & 7 will have to appear in a written Test Examination comprising of 50 (Fifty marks).
11. Call letters of eligible candidates for appearing in the written test will be uploaded in the website www.majuli.gov.in and the notice for written test will be published in newspaper. However, the candidates may collect the hard copy of the Admit Card from the office of the Deputy Commissioner, Majuli during office hours.
 12. All information pertaining to the written test results and the final results will be intimated through 02 (Two) news paper and notice board in this office and the website www.majuli.gov.in only from time to time. The candidates are therefore advised to refer to the website from time to time in their own interest.
 13. Address for submission of Application form :

**THE DEPUTY COMMISSIONER, MAJULI,
OFFICE OF THE DEPUTY COMMISSIONER,
MAJULI, GARAMUR-785104.**
 14. The office of the undersigned reserves the right to cancel the advertisement, alter any terms and conditions of the advertisement at any stage without assigning any reason thereof.
 15. Canvassing directly or indirectly shall disqualify a candidate.
 16. Candidates must furnish their valid mobile no for speedy communication.


Sd/-
Deputy Commissioner,
Majuli, Assam.

Dated Majuli the 3rd February, 2020.

Memo No. No.MRS.78/2018/20 / 814-18

Copy to :

1. The Director of Land Records and Surveys etc, Government of Assam, Rup Nagar, Guwahati-06 for favour of kind information.
2. The Deputy Commissioner (All), for favour of information and necessary notification of the advertisement.
3. The Circle Officer(I/C), Ujani Majuli Revenue Circle, Ujani Majuli for information.
4. The District Information and Public Relation Officer, Majuli for information with a request to publish this advertisement in 02 (Two) widely published local newspapers.
5. The Assistant District Informatics Officer, Majuli for uploading this advertisement in the district website www.majuli.gov.in
6. The Assistant Employment officer, Majuli for compulsory Notification of the Advertisement in their office Notice Board in compliance with Hon'ble Supreme Court Order..


Deputy Commissioner,
Majuli, Assam.